

**From:** OPS GT <[ops@gtravelhost.com](mailto:ops@gtravelhost.com)>

**Sent:** Thursday, August 29, 2024 10:05

**To:** [REDACTED]

**Subject:** Accommodation for [REDACTED] in Pulau Pinang, Malaysia - October 20-23, 2024 - Setia SPICE Convention Centre

Dear [REDACTED],

Concerning your upcoming conference visit to Pulau Pinang in October.

Please provide your arrival and departure dates so we can finalize your reservation.

When we have your confirmation we will email you an invoice as well as an itinerary featuring detailed information about your booking.

Your booking is completely flexible for alterations, modifications, or complete cancellations until 14 days ahead of your scheduled check-in date.

Thank you,

Please contact the Global Travel Team via our Call Centres:

United Kingdom Office : (+44) 20 8123 9190

Canada Office : (+1) 833 833 2107

We are ready to assist you